

## New Prague Utilities Third Party Notice

The Third Party Notice applies to all members. This program helps those who live alone, senior citizens, those who are disabled and landlord renter situations.

This program notifies a third party, along with the member, that a disconnect notice has been sent. A third party could be a friend, relative, church or community agency, or a landlord. The third party receives copies of all disconnect notices mailed to New Prague Utilities Customers, but is NOT required to pay the bill(s). By volunteering, the third party is able to receive and give information about personal circumstances and make a payment plan with New Prague Utilities for the member. This helps avoid the hardship that would result from disconnecting service.

If you want to name a third party, please complete the form below and return to New Prague Utilities.

### Request for Third Party Notice

Customer Name: \_\_\_\_\_

Customer Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Customer E-mail Address: \_\_\_\_\_

Customer Account Number from NP Utility Bill: \_\_\_\_\_

Customer Phone Number: \_\_\_\_\_

**New Prague Utilities has permission to share information with the person named below (under Third Party to be notified). I understand this agreement does not remove my personal obligation for payments.**

**Customer's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

### Third Party to be Notified:

Third Party Name: \_\_\_\_\_

Third Party Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Third Party E-mail Address: \_\_\_\_\_

Third Party Phone Number: \_\_\_\_\_

**Third Party's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Please note: This request will not be accepted without the third party's signature.**

New Prague Utilities will make every effort to send a copy of the Disconnect Notice to the party named above. The member making this request understands we are not liable should the third party fail to receive or act upon the notice. A copy of the disconnect notice by a third party does not place any obligation on that party to pay bills for others, nor will it prevent disconnection of utility service if payment is not made.

**Drop off or mail completed applications to:**

**New Prague Utilities  
118 Central Ave N  
New Prague, MN 56071**