



# APPLICATION FOR ADMINISTRATIVE PERMIT

Please complete in ink

**City of New Prague**  
118 Central Ave N, New Prague, MN 56071  
(952) 758-4401 Fax (952) 758-1149  
[www.ci.new-prague.mn.us](http://www.ci.new-prague.mn.us)

Date Received: \_\_\_\_\_

Received By: \_\_\_\_\_

Permit # \_\_\_\_\_

Contractor/ Applicant: \_\_\_\_\_ License #: \_\_\_\_\_ Expiration: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Homeowner: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Provide the following:
<input type="checkbox"/> Land Survey or Site Map
<input type="checkbox"/> Building Plans

Please indicate project type:	
<input type="checkbox"/> Fence (Up to 6' Tall)	Height: Material Type:
<input type="checkbox"/> Accessory Building (200 SF or less)	Square Footage: Height:

I hereby certify that the information contained herein is correct and agree to do the proposed work in accordance as described above and according to the provisions of the ordinances of the City of New Prague, and the State Building Codes. I further agree that any plans and specifications submitted herein shall become part of this permit application. I also understand this permit is valid for a period of 180 days (6 months). **Permit shall be null and void if authorized work is not started within 180 days or if work is suspended or abandoned for 180 days or more after work is started.**

Signature of the Applicant: \_\_\_\_\_ Date: \_\_\_\_\_