State of Minnesota
Counties of Scott & Le Sueur
City of New Prague

City Council Meeting
Monday, July 17, 2023

CALL TO ORDER
Mayor Duane Jirik called the meeting to order at approximately 6:00 p.m. with the following members present: Maggie Bass, Duane Jirik, Bruce Wolf, Rik Seiler, and Shawn Ryan.

Staff Present at Meeting: City Administrator Joshua Tetzlaff, Police Chief Tim Applen, General Manager Bruce Reimers, Public Works Director Matt Rynda, and Planning/Community Development Director Ken Ondich.

APPROVAL OF REGULAR AGENDA
Motion by Councilmember Seiler, seconded by Councilmember Bass to approve the Regular Agenda. All voted in favor. Motion carried (5-0).

CONSENT AGENDA
Mayor Jirik asked if there were any updates to the Consent Agenda. Councilmember Wolf requested to exclude Item F from the Consent Agenda. Motion by Councilmember Wolf, seconded by Councilmember Seiler to approve the Consent Agenda, as amended. All voted in favor. Motion carried (5-0).

A. Meeting Minutes
   i. June 20, 2023, City Council Meeting Minutes
   ii. June 26, 2023, Special City Council Meeting Minutes (Closed)
B. Claims for Payment: $2,448,385.42
C. Q2 Financial Report for Period Ending June 30, 2023
D. Temporary On-Sale 3.2 Beer Permit for the Chamber of Commerce - Czech Out New Prague on August 3, 2023, at Memorial Park, 400 Main Street E, 5-8pm
E. Temporary (1-4 Day) On-Sale Liquor License for the Chamber of Commerce - Dožínky Days Festival and Car Cruise on September 15-16, 2023, Central Avenue N (on street)
F. Amendment #1 for Public Tree Inventory Agreement with Bolton & Menk
G. Alcohol Compliance Violation
H. Call for Public Hearing on the Issuance of an On-Sale Intoxicating Liquor License, Sunday Liquor License, Off-Sale Intoxicating Liquor License, and Dance Permit for R&D Enterprises LLC *dba* Outlaw Saloon at 103 Main Street West

CITY ENGINEER PROJECTS UPDATE
City Engineer Chris Knutson provided a memo with updates from various projects taking place around the City. No action was taken.

2024 STREET AND UTILITY IMPROVEMENT PROJECT
A. 2024 Street and Utility Improvement Project
   i. Resolution #23-07-17-01 - Ordering Preparation of Feasibility Report. Councilmember Seiler made a motion to approve the resolution, which was seconded by Councilmember Wolf. All voted in favor. Motion carried (5-0).

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B. 10th Avenue SE Flashing Beacon. A motion to give authorization for the advertisement of bids was made by Councilmember Bass and seconded by Mayor Jirik. All voted in favor. Motion carried (5-0).
   i. Advertisement for Bids
   ii. Construction Plans

PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA
No participants spoke at the meeting.

PUBLIC HEARINGS
A. Authorizing a Study and Imposing a Moratorium on the Operation of Cannabis Businesses. Mayor Jirik opened the public hearing, and City Administrator Tetzlaff spoke briefly. One member of the public, Derek Larson, addressed the Council. Motion made by Councilmember Seiler, seconded by Councilmember Ryan to come out of the public hearing. All voted in favor. Motion carried (5-0).

ORDINANCE(S) FOR INTRODUCTION
There were no ordinances for introduction at this meeting.

ORDINANCE(S) FOR ADOPTION
A. Ordinance #338 - Authorizing a Study and Imposing a Moratorium on the Operation of Cannabis Businesses. Councilmember Bass made a motion for adoption of the ordinance. It was seconded by Councilmember Wolf. All voted in favor. Motion carried (5-0).

RESOLUTIONS
A. Resolution #23-07-17-02 - Declaring the Official Intent of City of New Prague to Reimburse Certain Expenditures from the Proceeds of Tax-Exempt Bonds or Other Obligations and Establishing Procedures for Additional Declarations of Official Intent. Mayor Jirik made a motion to approve the resolution, which was seconded by Councilmember Seiler. All voted in favor. Motion carried (5-0).
B. Resolution #23-07-17-03 - Foundry Hill Park Baseball Field Improvements Donation from New Prague Youth Baseball Association. Councilmember Ryan moved to approve, seconded by Councilmember Bass. All voted in favor. Motion carried (5-0).

GENERAL BUSINESS
A. Rental Dwelling Unit Inspection Ordinance Update. After hearing from Planning/Community Development Director Ken Ondich, discussion was had. Councilmember Seiler moved to approve forwarding to the Planning Commission for a public hearing, and Councilmember Wolf seconded the motion. All voted in favor. Motion carried (5-0).
B. Schedule City Administrator Annual Review. The review will take place immediately following the City Council meeting on August 7, 2023, in a closed session.
C. Amendment #1 for Public Tree Inventory Agreement with Bolton & Menk. Councilmember Bass motioned to approve the agreement, and

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Councilmember Seiler seconded. All voted in favor. Motion carried (5-0).

MISCELLANEOUS

A. Commission and Board Meeting Minutes
   i. Utilities
   ii. Golf
   iii. Planning
   iv. Park
   v. EDA

B. 2022 Population Update

C. Discussion of Items not on the Agenda
   a. City Administrator Tetzlaff thanked Barb Ulschmid, Jess Schoenwald, and Robin Pikal for their work in getting CivicPlus, the City's electronic meeting management software, established.
   b. City Administrator Tetzlaff advised that the Minnesota Department of Health informed the City of New Prague that there is some remaining asbestos at 208 Central Avenue North from the demolition of the house. The City is responsible for full remediation and is addressing the issue. A press release will be posted in the New Prague Times.
   c. Councilmember Wolf had follow up questions regarding Foundry Hill Park's baseball field improvements.
   d. General Manager Reimers spoke about the safety of the City's drinking water.

Motion by Councilmember Bass, seconded by Councilmember Seiler, to adjourn at approximately 7:33 p.m. All voted in favor. Motion carried (5-0).

ATTEST:

Duane J. Jirik
Mayor

Joshua M. Tetzlaff
City Administrator