NEW PRAGUE UTILITIES COMMISSION
MEETING MINUTES
Monday, January 26th, 2015

The regular meeting of the New Prague Utilities Commission was held on Monday, January 26th, 2015, at 3:30 p.m., at 118 Central Avenue North, New Prague, MN 56071.

PRESENT: Commissioners Dan Bishop, Paul Busch, Amy Jirik, Richard Jordan, and Brian Skok.

OTHERS PRESENT: General Manager Bruce Reimers, Finance Director Patty Solheid and MVEC Representative Ron Jabs.

ABSENT: None

1. CALL TO ORDER: The meeting was called to order by President Bishop on Monday, January 26th, 2015, at 3:30 p.m.

2. APPROVAL OF AGENDA: A motion was made by Commissioner Jordan to approve the agenda as presented, seconded by Commissioner Busch. Motion carried.

3. MEETING MINUTES: A motion was made by Commissioner Busch to approve the minutes from the Commission meeting held on December 22nd, 2014, seconded by Commissioner Jordan. Motion carried.

4. UTILITY & SMMPA BILLS: A motion was made by Commissioner Skok to approve claims for payment in the amount of $278,576.88 and the SMMPA claim of payment in the amount of $421,189.71, seconded by Commissioner Busch. Motion carried.

5. FINANCIAL REPORTS A – C:

A. Investment Report – The Investment Report was presented for review and approval.
B. Financial Report – The Financial Reports for December were presented for review and approval.
C. Water & Kilowatt Hour Sales – The kilowatt and water sales were reviewed.

A motion was made by Commissioner Jirik to approve the Financial Reports, seconded by Commissioner Busch. Motion carried.

6. DISTRIBUTION RELIABILITY REPORT - 2014: After review of the Distribution Reliability Report by General Manager Reimers a motion was made by Commissioner Jordan and seconded by Commissioner Skok to approve the reliability report as presented.

7. NPUC / MMUA 2015 SCHOLARSHIP PROGRAM: A motion was made by Commissioner Jordan and seconded by Commissioner Busch to participate in the 2015 NPUC / MMUA Scholarship Program with the NPUC scholarship winner receiving $500 and be entered into the MMUA scholarship for a chance to be granted a $2000 scholarship.

8. ELECTION OF OFFICERS - 2015:

A. President
B. Vice President
C. Treasurer
D. Secretary

A motion was made by Commissioner Skok and seconded by Commissioner Jordan to have the following Commissioners hold officer positions for 2015.

President – Commissioner Dan Bishop
Vice President – Commissioner Dick Jordan
Treasurer – Commissioner Paul Busch
Secretary – Bruce Reimers

9. APPROVAL OF DEPOSITORIES: A motion was made by Commissioner Jordan, seconded by Commissioner Busch to approve the list of recommended depositories as follows:

- Round Bank of New Prague
- State Bank of New Prague
- US Bank of New Prague
- Wells Fargo Bank of New Prague
- Wells Fargo Advisors of New Prague

10. APPROVAL OF OFFICIAL NEWSPAPER:

A. New Prague Times

A motion was made by Commissioner Skok and seconded by Commissioner Jirik to have the New Prague Times as the official newspaper.

11. SMMPA BOARD OF DIRECTORS MEETING – DECEMBER 10th, 2014: General Manager Reimers gave a short update on the December 10th SMMPA Board meeting. No action needed.

12. SMMPA BOARD OF DIRECTORS MEETING – JANUARY 15th, 2015: General Manager Reimers gave a report of upcoming bonding resolutions and told the Commission that more information should be available at the February meeting.

13. OPERATIONS REPORT:

A. Water

a. General Manager Reimers informed the Commission that the water department was working on the GIS mapping system and that they hoped to have most of the field data collected by early spring.

B. Electric

a. Generation: General Manager Reimers informed the Commission that Keith Barta was called to serve in the Army Reserve for a one year tour starting the end of February with possibility of hiring someone to help out with the summer generation season.

b. Distribution: General Manager Reimers informed the Commission that the distribution department was working on winter projects and will be taking bids on equipment for 2015 CIP Projects in the next few weeks.

14. OTHER BUSINESS: There was no other business.

15. ADJORN: With no further business a motion was made by Commissioner Jordan to adjourn the meeting at 4:29 pm, seconded by Commissioner Skok. Motion carried.

NEXT COMMISSION MEETING……..MONDAY, FEBRUARY 23rd, 2015